



Innovation Hub Community Update – August 8th, 2016

Innovation Hub Vision & Values

Imagine a University of Toronto where every student’s experience is seamless from initial contact to graduation and beyond. It’s a place where students feel a sense of community and connectedness, experience both academic and personal success and feel well prepared for their futures. The Innovation Hub seeks to better understand the unique needs of U of T students using facilitated processes (i.e. student-centred design thinking). It is a highly collaborative, engaging and safe space where students, staff, faculty members and the community will collaborate to co-create the University of Toronto student experience of the future.

Innovation Hub Values

We are committed to:

- listening to our students and to seeking out their voices when we plan, program, and make decisions
- ensuring equity, diversity, & inclusivity in our programming for students, in our internal work processes and in our external relationships
- creating learning and working experiences for students and staff that are built upon a vision of social justice and social change
- taking an evidence based approach to our work that makes effective use of available internal data and local and international research
- working in ways that are transparent to all our stakeholders both inside and outside the University of Toronto
- leveraging technology to expand student programming and increase operational efficiency
- organizational learning and creating a healthy community culture & climate for our work

Domains for Innovation & Potential Goal Areas

Integrated Learning Experience	Whole Student Development	Access for Every Student	Fostering Connectedness	Future Ready Students
Academic & Co-Curricular Connections	Healthy mind, body & spirit	Accessible digital & physical spaces	Nurturing International Engagement & Intercultural Understanding	Preparing students for a changing world
Experiential & immersive learning	Positive mental health	Financial aid	Cultivating relationships	Work-integrated learning
Purposeful In-class engagement	Building self-efficacy & self-motivation	Supporting under-represented & diverse populations	Peer-to-peer connections	Mentorship
Faculty equipped with information to support student life	Resiliency & self-care	Navigating institutional structures	Working across difference	Leadership Development
Self-directed learning & Critical Thinking	Identity development	Deepening participation & engagement	Building & Connecting communities	Career development & exploration
Online learning options using ed .tech.	Meaning & purpose	Financial literacy		Lifelong learning

Hub Communications - Innovation Hour

The Innovation Hour is an informal morning coffee hour for staff, faculty & students who are interested in learning more about the Innovation Hub and sharing innovative ideas that will enhance the student experience at the University of Toronto. It's a chance to chat with colleagues about where innovation is already happening, to learn more about the Innovation Hub and to brainstorm opportunities for innovation. Hub updates will be provided during these meetings.

Location: Baldwin Room at Cumberland House from 9:00am – 10:00am on the following dates:

July Theme – Innovation Hub - Domains for Innovation, August Theme – Building the Innovation Hub Teams

- Thursday July 21st
- Tuesday July 26th
- Tuesday August 9th
- Thursday August 18th

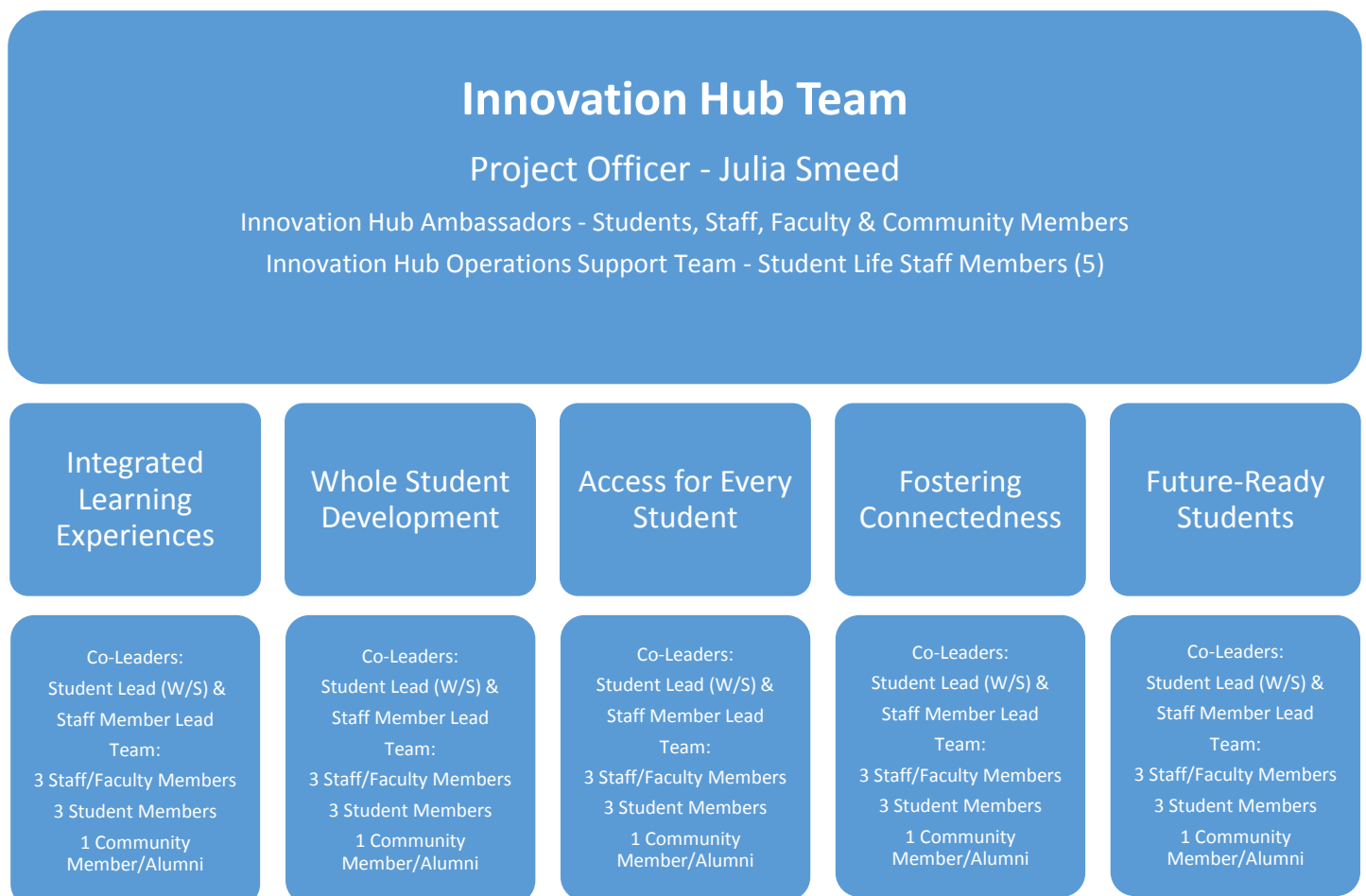
RSVP to julia.smeed@utoronto.ca

Hub Communications – Innovation Hub Blog

The online communication strategy for the Innovation Hub is currently unfolding. On August 15th we will launch a blog that will offer regular updates about the Innovation Hub to the community. Stay tuned!

Innovation Hub Team

The Innovation Hub will be a project-based initiative with opportunities for participation from students, staff, faculty and members of the community. The below chart outlines the proposed structure of the Innovation Hub teams and brief descriptions of roles follow.



Innovation Hub Roles

Role	Brief Description	Time Commitment
Innovation Hub Project Officer (Julia Smeed)	Oversee all aspects of the Innovation Hub: <ul style="list-style-type: none"> • Coordinate all communications & administration • Bring the work of the domain teams together and provide leadership to the domain co-leaders • Work directly with the operations team and facilitate the work of the domain teams • Organize training sessions & share relevant knowledge • Regularly consult with all stakeholders & update project sponsors 	Full Time Role
Innovation Hub Operations Support Team	Support the activities of the Innovation Hub by providing consultation/support on: <ul style="list-style-type: none"> • Information technology • Communications • Event planning & logistics • Hub team training & programming • Community building activities 	5 hours per month + training <ul style="list-style-type: none"> • 1 hour bi-weekly meeting • Up to 3 hours per month follow up related to hub activities • Participation in team training sessions
Innovation Hub Ambassadors	Innovation Hub Ambassadors are students, faculty, staff and community members who act as consultants by providing both in-person and email/online feedback on hub related activities. Ambassadors provide insight, consultation, feedback and subject matter expertise. Student participants will receive optional training and co-curricular recognition for their participation.	1-2 hours per month: <ul style="list-style-type: none"> • consultation basis (i.e. email, brief meetings) • varies by month • flexible based on availability
Domain Lead – Student Lead (Work Study Roles)	The Student Domain Leaders will co-lead their designated domain team with the staff member assigned as co-leader. They will co-facilitate bi-weekly meetings with the domain teams and perform the bulk of administrative follow up activity with the Innovation Hub Project Officer.	30 hours per month: <ul style="list-style-type: none"> • 2-3 hours per week for meetings • 5-6 hours per week for follow up work • Includes training
Domain Lead – Staff Lead	The Staff Domain Leaders will co-lead their designated domain team with the student assigned as co-leader. They will co-facilitate bi-weekly meetings with their domain team and coordinate the administrative follow up activity with the student lead.	8-16 hours per month + training: 2-4 Hours Per week: <ul style="list-style-type: none"> • 1-2 hours per week for meetings • 1-2 hours per week for follow up activities

Role	Brief Description	Time Commitment
Domain team – Staff/Faculty Members	<p>The domain team members will work in a co-creative process with the team leaders to carry out all work of their Innovation Hub domain team. This includes:</p> <ul style="list-style-type: none"> • Research & student-centred design • Ideation & prototyping • Testing & learning launches <p>Note: Student participants will receive additional training and co-curricular recognition for their participation.</p> <p>Note: Community Member role may be a community partner, Alumni, employer, NGO, government representative, etc.</p>	<p>6-8 hours per month + training:</p> <ul style="list-style-type: none"> • 1 hour bi-weekly for meetings • 1-2 hours per week for follow up activities
Domain Team – Student Members		
Domain Team – Community Member/Alumni (optional role)		

Innovation Hub Team Recruitment

Joining the Hub

Interested staff, faculty & community will be invited to express their interest via an online form which will gather basic information from interested parties. The link to this form will be distributed widely in mid-August.

Hub Team Creation

The Innovation Project Officer and the Student Co-Leaders will meet for a 15 minute coffee discussion with each person who expresses interest. This will be a time to ensure there is time to explain the project in more detail and confirm commitment and provide a space for any questions to be answered.

Where there are more applicants than spaces in a given category, we will consider:

- The diversity on each team
- The stated strengths of the participants
- The 2nd and 3rd ranked choices of individuals expressing interest

The Project Officer will work closely with the Senior Directors and student co-leaders to finalize the selections and advise the teams of their roles. The domain team staff co-leaders will be appointed by mid-September and will be consulted in the selection of other team members. Our aspiration is that everyone interested in participating in the project will have a role. The team will be announced by end of September and profiles of the team members will be placed online on the Innovation Hub blog.

Contact Information

If you have questions and/or suggestions for the Innovation Hub please contact Julia Smeed, Innovation Hub Project Officer by email at julia.smeed@utoronto.ca or telephone at 416-978-8619.